**Letter of reference form (maximum 2 pages)**

The admission procedure is based on a selective process, in which criteria such as academic potential, motivation, maturity, integrity and initiative are of great importance. Your assessment will greatly help us differentiate this candidate from other applicants.

Top of Form

**General information about the applicant**

|  |  |
| --- | --- |
| Name, surname |  |

**General information about the reference person**

|  |  |
| --- | --- |
| Your name, surname & title |  |
| Your position |  |
| Organization |  |
| E-mail |  |

**Evaluation**

Please state how long you have known the applicant and in what capacity (as a student, teacher, tutor, coworker, etc).

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Please list the subjects and courses that you taught to the applicant or describe what other interactions you had (*if applicable*).

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How do you assess this applicant in terms of:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Leadership Potential** | No Basis | Below average | Average | Good | Very good | Exceptional |
| **Creativity and Originality** | No Basis | Below average | Average | Good | Very good | Exceptional |
| **Maturity** | No Basis | Below average | Average | Good | Very good | Exceptional |
| **Self-confidence** | No Basis | Below average | Average | Good | Very good | Exceptional |
| **Independence** | No Basis | Below average | Average | Good | Very good | Exceptional |
| **Initiative** | No Basis | Below average | Average | Good | Very good | Exceptional |
| **Intellectual ability** | No Basis | Below average | Average | Good | Very good | Exceptional |
| **Written expression** | No Basis | Below average | Average | Good | Very good | Exceptional |
| **Dealing with numbers** | No Basis | Below average | Average | Good | Very good | Exceptional |
| **Effective group discussion** | No Basis | Below average | Average | Good | Very good | Exceptional |
| **Ability to work in a group** | No Basis | Below average | Average | Good | Very good | Exceptional |
| **Self-discipline** | No Basis | Below average | Average | Good | Very good | Exceptional |
| **Time management and punctuality** | No Basis | Below average | Average | Good | Very good | Exceptional |
| **Attitude towards studying/work** | No Basis | Below average | Average | Good | Very good | Exceptional |
| **Managing in new environment** | No Basis | Below average | Average | Good | Very good | Exceptional |

Please give your assessment of the applicant, including a description of both academic/professional and personal characteristics. Please write a recommendation of at least 250 words.

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Date, place Signature of reference person